



Boerne Community Theatre, Inc.

907 East Blanco Road
P.O. Box 891
Boerne, Texas 78006

Teen Troupe Guidelines and Mission

Our mission is to promote and educate younger generations of the Boerne area in all aspects of theatre production. We will provide quality productions for the enjoyment of all BCT patrons and will strive to increase the number of patrons and participants within the BCT family and community.

Effective fall 2007 the Boerne Community Theatre Teen troupe guidelines will be as follows:

1. Teen Troupe productions will be allocated time within the overall BCT season.
2. Teen Troupe will have an operating account under the BCT general operating fund.
3. BCT policies will apply to Teen Troupe activities (including the videotaping policy); additional Teen Troupe policies will apply as well (see following).
4. The BCT Box Office Manager will be responsible for handling the box office receipts for each Teen Troupe show.
5. Teen Troupe plays will be selected by the directors of Teen Troupe and approved by the BCT board.

Teen Troupe Guidelines:

1. A Teen Troupe director must be present when Teen Troupe utilizes any BCT facility; if this is not possible the event will be rescheduled.
2. A letter will go to the parents of each participant encouraging and requesting support from each family and explaining all requirements and expectations.
3. Each Teen Troupe member and their parents will sign a contract specific to Teen Troupe.
4. A production contract will be signed by all Teen Troupe members and parents outlining rehearsal and performance dates and known obligations.
5. Production policies, in according to BCT production policies, will be issued with the production contract and must be signed by all Teen Troupe participants.
6. No non-Teen Troupe members will be allowed to appear or work as crew on a Teen Troupe production.

Teen Troupe theatre responsibilities include concessions, publicity, crew, cleanup and all costume and set construction for each Teen Troupe show.

Teen Troupe will be set up in the following order:

- Teen Troupe Director – a BCT representative in charge of Teen Troupe
- Teen Troupe Assistant Director – an adult chosen by the Teen Troupe Director
- Student roles will include a Directorial Intern, Stage Manager, Crew and Actors for each production.

Teen Troupe Members:

- Boerne area teens between the ages of 13 and 19
- At any point in the season a teen may pay the \$10 dues for the year and become a member
- All members will be a part of the production (on or off stage)
- Workshops for Teen Troupe members will be \$5 per workshop

Teen Troupe Auditions and Rehearsals:

- Auditions will be open call and posted in the local papers, BCT website and sent to area schools
- Auditions will consist of cold readings and possible callbacks
- Rehearsals will take place at the theatre on either afternoons or evenings during the week with possible weekend rehearsals
- Rehearsals will be 4-5 days during the week depending upon the show and will last 4-6 weeks
- Rehearsal will end no later than 9 PM with the exception of the week before a show opens
- All members will be given a rehearsal calendar upon casting

Teen Troupe Responsibilities:

- Each member will be encouraged to attend workshops geared toward theatre education
- Each member will be expected to participate in both productions during the season (on or off stage)
- Each member will be expected to uphold the guidelines of BCT
- Each member will sign a Teen Troupe contract and a production contract
- Each member will be expected to let the directors know of any conflicts they have
- Each member will be expected to participate in fundraisers throughout the season

Teen Troupe Season:

- 2 full productions
- Workshops for Teen Troupe members (\$5) and any non-Teen Troupe member (\$10)
- Production cast parties
- End of year awards